



City of La Porte Historic Preservation Commission Meeting Minutes

Monday, March 21, 2022 at 4:45 PM

City Hall, Council Chambers, 801 Michigan Avenue

A meeting of the City of La Porte Historic Preservation Commission (“Commission”) was held simultaneously in-person and via Zoom Meeting at City Hall Council Chambers, 801 Michigan Avenue, La Porte, IN, 46350 on Monday, March 21, 2022 at 4:45 P.M. (“Local Time”), pursuant to notice duly given in accordance with the rules of the Commission and the Indiana Open Door Law.

This meeting was called to order at 4:45 PM by Robert Alt, President.

The board recited the Pledge of Allegiance.

On call of the roll, the members of the Commission were shown to be present or absent as follows:

MEMBERS PRESENT: Mr. Bruce Johnson, Ms. Jo Happel (arrived at 4:49 pm), Ms. Kelsey Gushrowski, Ms. Barbara Krieg, Ms. Cassie Holmquest (via Zoom), and Mr. Robert Alt.

MEMBERS ABSENT: Dr. Anna Weissman.

GUESTS PRESENT: Mr. David Heinold and Ms. Mary Ann Richards (via Zoom)

MINUTES: Ms. Kelsey Gushrowski made a motion to **approve the February 15, 2022 regular meeting minutes** and the motion was seconded by Mr. Bruce Johnson. A roll call vote was taken. The motion passed (6-0).

CLAIMS: There were no claims.

HEARING OF VISITORS: Mary Ann Richards, Community Development Block Grant (CDBG) Program Manager, presented the Section 106 Review for the CDBG Home Owner Repair Program at 1710 K Street. The Board presented general questions about the Home Owner Repair Program process. Mr. Bruce Johnson made a motion to **approve the Section 106 Review for CDBG Home Owner Repair Program at 1710 K Street** and the motion was seconded by Ms. Barbara Krieg. A roll call vote was taken. The motion passed (6-0).

COA(s): None.

DEMOLITION REPORT: None.

LETTERS OF SUPPORT: None.

TREASURER'S REPORT: Kelsey provided an update on resolving the bank account for HPC. She has been working with the Clerk-Treasurer's office on getting the correct appropriation account setup to manage all finances for the Historic Preservation Commission. The Board will approve claims for payment that will be forwarded to the Clerk-Treasurer for payment from the appropriation account. Robert explained that the board will be responsible for setting expenditures for printing, awards, and special events. Kelsey explained that the Board will need to submit a proposed budget by July 2022 for City approval by October 2022.

OLD BUSINESS:

- A. La Porte Historical Coloring Book Update – Bruce reported that 500 coloring books are ready to print at Hawkins Print Shop. The cost per book is \$2.39. Barbara questioned if this project will be ongoing. Bruce explained that the schools want to do this annually as part of the curriculum and that the Board will need to look for sponsors to help cover the costs of printing coloring books. Bruce mentioned that he provided Mike Riehle at the La Porte Economic Advancement Partnership with a copy of the coloring book to present to possible sponsors. It was determined that \$250 would be an appropriate amount for an entity to sponsor coloring books at each school. The Board discussed setting one amount for sponsorship to print all of the coloring books at \$1,500. There was discussion amongst the Board about how much the price would be to offer the coloring book. It was mentioned that \$4.50 per book would be appropriate in determining the amount of sponsorship for each school. There are 50-60 students per school and 20 and St. John's. The Board will need to draft a letter to the school board along with the coloring book. There was discussion about printing stickers for the organization sponsorships. All of the Board members will receive a coloring book to review and present to potential sponsors.

NEW BUSINESS:

- A. Jo mentioned that there will be an upcoming Realtor Luncheon on May 10th at 11:30 am to be held at Portofino's Grill in the lower level. Robert and Jo are planning to attend the luncheon. It was discussed that it may be appropriate to have Deb attend to help an education session for the realtors. The education subcommittee will continue to work on developing details for this event.
- B. Barbara finished the letter of support and is ready to send out to property owners.
- C. Robert mentioned that the Mayor is accessible to the Board at any point.

OTHER BUSINESS: None.

ANNOUNCEMENTS: None.

There being no further business, Ms. Jo Happel made a motion to adjourn the meeting and the motion was seconded by Ms. Barbara Krieg. The motion passed unanimously (6-0). The meeting adjourned at 5:41 PM.



Historic Preservation Commission President



Attest