



<b>City of La Porte Historic Preservation Commission Meeting Minutes</b>
<b>Tuesday, April 19, 2022 at 5:30 PM</b>
<b>City Hall, Council Chambers, 801 Michigan Avenue</b>

A meeting of the City of La Porte Historic Preservation Commission ("Commission") was held at City Hall Council Chambers, 801 Michigan Avenue, La Porte, IN, 46350 on Tuesday, April 19, 2022 at 5:30 P.M. ("Local Time"), pursuant to notice duly given in accordance with the rules of the Commission and the Indiana Open Door Law.

This meeting was called to order at 5:31 PM by Robert Alt, President.

The board recited the Pledge of Allegiance.

On call of the roll, the members of the Commission were shown to be present or absent as follows:

**MEMBERS PRESENT:** Mr. Bruce Johnson, Ms. Jo Happel, Dr. Anna Weissman, Ms. Cassie Holmquest, and Mr. Robert Alt.

**MEMBERS ABSENT:** Ms. Barbara Krieg and Ms. Kelsey Gushrowski.

**GUESTS PRESENT:** Mr. David Heinold and Councilwoman Laura Konieczny.

**MINUTES:** Ms. Jo Happel made a motion to **approve the March 21, 2022 regular meeting minutes** and the motion was seconded by Ms. Cassie Holmquest. The motion passed (5-0).

**CLAIMS:** Robert read the April 19, 2022 claim docket items for payment. The claims are as follows: Indiana Landmarks Professional Services to HPC, \$2,500; HPC Memberships to Indiana Landmarks, \$280; HPC Coloring Book Project – Printing 500 copies, \$1,150; and HPC Coloring Book Project – Printing 1,000 thank to our sponsors labels, \$100. Dr. Anna Weissman made a motion to **approve the April 19, 2022 claims docket** and the motion was seconded by Ms. Cassie Holmquest. The motion passed (5-0).

**HEARING OF VISITORS:** None.

**COA(s):** 706 West 11<sup>th</sup> Street – Window Replacements (**staff approval**) Anna asked what material the windows and Mr. Heinold explained that the staff report indicates that Marvin Ultimate is on the pre-approved list. Anna mentioned that there is a fee listed in the ordinance and will bring to the board for review next month.

**DEMOLITION REPORT:** None.

**LETTERS OF SUPPORT:** None.

**TREASURER'S REPORT:** Robert mentioned that Edward Jones account was closed and the money was deposited into a Restricted account for HPC. He also mentioned that the Clerk-Treasurer found an additional \$1,000 in a Restricted account from 2012. The HPC appropriation account has \$4,745 available to spend for professional services for 2022. The amount will be different for next year. With the approval of the April 19<sup>th</sup> Claim Docket, the HPC will have \$715 left to spend in 2022.

#### **OLD BUSINESS:**

- A. La Porte Historical Coloring Book Update – Bruce reported that he is working on providing a couple draft crosswords, word searches, three cypress trees story, and Pure Oil Gas Station story. David mentioned that he talked with George Hanlin, Indiana Humanities, about how the board can spend the remaining funds. David explained that we need to provide George Hanlin with a written response for how the remaining \$450 will be spent. David explained that the money can be used to pay for printing, staff time, volunteer stipend, or as an in-kind donation for the number of volunteer hours. We will need to document the expense in the notes column on the grant budget report. The Board will review the options for printing cost to include the activity sheets in the coloring books at the next meeting.

The board has the money to keep the project going for the next few years. Bruce mentioned that he needs to know the price per coloring book. Robert explained that the price needs to be the same where all the coloring books are sold. Cassie mentioned that the board should sell the coloring books for \$3.75 and businesses would be able to sell for \$5.00. Bruce thanked everyone for their assistance on the coloring book project and mentioned that he currently has 280 coloring books. Robert mentioned that Fonda Owens called him about an inquiry to set up a joint venture with the coloring book. Robert will set up a meeting with them to discuss this opportunity for outreach. Jo mentioned that she will work on adding more sponsors for next year.

#### **NEW BUSINESS:**

- A. Jo asked who wants to assist with the HPC booth at the Pancake Breakfast at Fire Station #1 this weekend from 8 am to 1 pm. Members will have coloring books available and information about the HPC. Anna volunteered to be there from 10 am to Noon. Bruce may be able to help with the booth.

Bruce left the meeting at 6:10 pm.

- B. Jo mentioned that the Realtor's Luncheon will be held on Wednesday, May 11<sup>th</sup> at 11:30 am in the Bottom Level of Portofino's. Jo and Anna will work on a presentation and gathering materials for luncheon event. The presentation would be a half hour maximum.
- C. Anna mentioned that she is working on confirming details for the Indiana Landmarks workshop later this summer. The workshop could be held at 211 Rose Street with masonry projects and tuckpointing demonstration. There could also be a meet and greet for attendees to talk with each other. The board would need to cover the cost of materials, which would come from professional services account.

Anna will bring a proposal for the workshop to the meeting next month for review.

**OTHER BUSINESS:** Robert mentioned that the La Porte County Library is interested in doing a walking tour with HPC down Indiana and Michigan Avenues in September. The library has a brochure already available. Robert will send out information to the board from the library. Robert mentioned that the board should consider having a booth at the Sunflower Fair and sell coloring books.

**ANNOUNCEMENTS:** None.

There being no further business, Ms. Jo Happel made a motion to adjourn the meeting and the motion was seconded by Ms. Cassie Holmquest. The motion passed unanimously (4-0). The meeting adjourned at 6:39 PM.

  
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Historic Preservation Commission President  
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Attest