

November 21, 2023

The Board of Public Works and Safety met in regular session in the Council Chambers on Tuesday, November 21, 2023, at 9:00 A.M.

Present: Mayor Dermody, Jessica Romine

Absent: Mark Kosior

Ashley Knoll led the Pledge of Allegiance

Approval of Minutes

Each member received an advance copy of the minutes. Mayor Dermody asked if there were any additions or corrections.

Motion/Vote – Approval of Minutes

Ms. Romine made a motion to approve the minutes as presented; motion seconded by Mayor Dermody and unanimously carried.

Public Comment

None

Claims Approval

Deputy Clerk-Treasurer Knoll presented Civil City Claims in the amount of \$935,374.94.

Motion/Vote – Approval of Civil City Claims

Ms. Romine made a motion to approve the Civil City Claims as presented; motion seconded by Mayor Dermody and unanimously carried.

Deputy Clerk-Treasurer Knoll presented Water Claims in the amount of \$419,031.10.

Motion/Vote – Approval of Water Claims

Ms. Romine made a motion to approve Water Claims as presented; motion seconded by Mayor Dermody and unanimously carried.

Deputy Clerk-Treasurer Knoll presented Sewage Claims in the amount of \$72,066.19.

Motion/Vote – Approval of Sewage Claims

Ms. Romine made a motion to approve the Sewage Claims as presented; motion seconded by Mayor Dermody and unanimously carried.

Accept the OCDEF Grant and Allow Clerk-Treasurer to sign

Deputy Clerk-Treasurer Knoll presented Accept the OCDEF Grant and Allow Clerk-Treasurer to Sign. Deputy Clerk-Treasurer Knoll stated the request is for permission for Clerk-Treasurer Parthun to sign the acceptance of this grant. This is a 100% reimbursable grant. Chief Brettin

stated this is for a continuation of the programs that we have already been running; seat belt violations, school bus stop-arm violations, etc. Ms. Romine questioned what exactly these funds pay for. Chief Brettin stated they pay for the Officers overtime to work these types of programs. Deputy Clerk-Treasurer Knoll stated this is just extending the grant from October of this year until September 2024.

Motion/Vote – Approval of Accept the OCDEF Grant and Allow Clerk-Treasurer to Sign

Ms. Romine made a motion to approve Accept the OCDEF Grant and Allow Clerk-Treasurer to Sign as presented; motion seconded by Mayor Dermody and unanimously carried.

Department Head Reports

Communications: Communications Director Jessica Spoljaric reported the City of La Porte is proud to sponsor this year's Good Life Awards. These Great News Life's annual awards honor movers and shakers within the region. Ms. Spoljaric stated this event will be held at the Civic Auditorium on Thursday November 30, 2023. Mayor Dermody is an honoree this year.

Park: Parks and Rec Superintendent Mark Schreiber reported the Downtown Ice Rink is currently installed and will be open this coming Friday. The ice rink will be open on Friday from 1 P.M. to 9 P.M., Saturday 11 A.M. to 9 P.M., and Sunday from 1 P.M. to 7 P.M. Reservations can be made at laporteparkandrec.com. Mr. Schreiber stated the ice rink is cashless and reservations are recommended to ensure a spot is available. Admission is \$5 and skate rental is \$3. In addition, Mr. Schreiber reported the letters from Santa is also going on currently. Forms for this can be picked up at the park office or online on the Park Department Website. Mr. Schreiber also stated there are a lot of events coming up this Holiday season at the Civic Auditorium. A full list of events can be found at laportecivicauditorium.com.

Water: Water Superintendent Tim Werner reported crews have been wrapping up on I Street and making sure stop boxes are aligned among other items. In addition, Mr. Werner reported they are working on putting the information from the Fall flushing together to get it to the Fire Department.

Wastewater: Wastewater Superintendent Jerry Jackson reported the flowable pumping system improvements are almost complete. In addition, Mr. Jackson reported the 30-year-old boilers in the control building have been replaced and are up and running.

Engineering: City Engineer Nick Minich reported the asphalt plant is closed so there will be no more paving, but you will see continued concrete work.

Fire: Chief Snyder reported the mechanics have recently finished the annual pump testing on all the apparatus' and everything passed.

LEAP: Executive Director of the La Porte Economic Advancement Partnership Bert Book reported the Good Life Awards are November 30th at 9:00 A.M. and that evening at 4:30 P.M. the State of the City Address will be held at the Civic Auditorium as well. Mr. Cook stated they

are near capacity for this event, however, any individuals or businesses interested in attending may visit laportepartnership.com to reserve a spot or to get more information.

City Planner: City Planner Craig Phillips reported the public bid offer for the Beechwood Lakes property went out yesterday and will be due and read before the Board of Works on Wednesday January 17, 2024. In addition, Mr. Phillips reported they are currently working on several grant opportunities for the city with deadlines for those coming up in January. Mr. Phillips stated they are currently in negotiations for the contract for the city's comprehensive plan project.

TransPorte: TransPorte Director Beth West reminded everyone that TransPorte will not be running on Thursday or Friday due to the Thanksgiving holiday. Ms. West stated they chose to not run on black Friday because the ridership has not been there the last several years, however, they will be running on Saturday from 9:00 A.M. to 2:00 P.M. In addition, Ms. West reported they have gotten their first advertising contract for the busses. Three of the buses will be wrapped with advertisements with this contract.

New Business:

2024 Trick or Treat Proposed New Time: 5:00 P.M. to 7:00 P.M.

Executive Assistant Anette Loeffler presented 2024 Trick or Treat Proposed New Time: 5:00 P.M. to 7:00 P.M. Ms. Loeffler stated that the Board of Works set the Trick or Treat date and time many years ago and she noted this year La Porte was the only community to still do a trick or treat time from 6:00 P.M. to 8:00 P.M. Ms. Loeffler recommended the time be changed to an earlier time. Ms. Romine noted the later time was to allow for working parents to get home and get their children ready for Trick or Treat, however, agreed that it could be tried out and see what kind of feedback is received.

Motion/Vote – Approval of 2024 Trick or Treat Proposed New Time: 5:00 P.M. to 7:00 P.M.

Mayor Dermody made a motion to approve 2024 Trick or Treat Proposed New Time: 5:00 P.M. to 7:00 P.M. as presented; motion seconded by Ms. Romine and unanimously carried.

Proposed 2024 Meeting Dates

Executive Assistant Anette Loeffler presented Proposed 2024 Meeting Dates. Ms. Loeffler stated she coordinated with the Clerk-Treasurer's office to ensure all Board of Works meetings were after Council Meetings. Ms. Loeffler stated there are some Holidays resulting in some meetings on Wednesdays.

Motion/Vote – Approval of Proposed 2024 Meeting Dates

Ms. Romine made a motion to approve Proposed 2024 Meeting Dates as presented; motion seconded by Mayor Dermody and unanimously carried.

Request for Use: Annual Turkey Trot

Executive Assistant Anette Loeffler presented Request for Use: Annual Turkey Trot. Ms. Loeffler stated they have certificate of insurance, and everything is in order. This is an annual

event. City Attorney Nick Otis stated this event is for the La Porte Educational Development Foundation and there are over 500 people registered for the event. Attorney Otis stated they do not ask for any streets to be closed but requested an officer to be in the area just in case. Attorney Otis expressed his thanks to being able to use City Hall for pre-registration pickup.

Motion/Vote – Approval of Request for Use: Annual Turkey Trot

Ms. Romine made a motion to approve Request for Use: Annual Turkey Trot as presented; motion seconded by Mayor Dermody and unanimously carried.

2024 Collective Agreement

Mandy from Farmed and Forged presented 2024 Collective Agreement. Mandy expressed her thanks for being able to run the Farmed and Forged Market. The average number of vendors each week in 2023 was 30, with over 60 different vendors participating throughout the summer. The average number of shoppers was 450, with the lowest number being 200 on a rainy day and the highest number being just over a thousand on opening day. Mandy stated they were able to implement a SNAP program and therefore able to accept SNAP benefits at the market. Mandy recognized community partners that helped make the market successful in addition to noting some changes that they will implement to make the market better for next year. Due to the absence of Mr. Kosior and Ms. Romine's conflict of interest, Attorney Otis stated Ms. Romine could make a motion to table this vote until the next Board Meeting when Mr. Kosior is anticipated to return.

Motion/Vote – Table 2024 Collective Agreement

Ms. Romine made a motion to table 2024 Collective Agreement; motion seconded by Mayor Dermody and unanimously carried.

LaLumiere Agreement Amendment

City Attorney Nick Otis presented LaLumiere Agreement Amendment. Attorney Otis stated LaLumiere has requested some minor changes to the agreement, and he has not had the opportunity to discuss them with Mark Schreiber. Attorney Otis stated his request is for approval for Mayor Dermody to sign pending legal approval.

Motion/Vote – Approval of LaLumiere Agreement Amendment

Ms. Romine made a motion to approve LaLumiere Agreement Amendment pending legal review; motion seconded by Mayor Dermody and unanimously carried.

Request to Hold Merit Commission Member Nomination/Election

Chief Snyder presented Request to Hold Merit Commission Member Nomination/Election. Chief Snyder stated there are two out of the five members of the Fire Merit Commission that are elected by the fire department. These two individuals serve four years terms and alternate elections every two years. Chief Snyder stated his request is for permission to hold the nominations and election. Nominations will be accepted from now until December 1, 2023 and an election date of December 15, 2023.

Motion/Vote – Approval of Request to Hold Merit Commission Member Nomination/Election

Ms. Romine made a motion to approve Request to Hold Merit Commission Member Nomination/Election as presented; motion seconded by Mayor Dermody and unanimously carried.

Change Order for CDBG Program: Plumbing 1710 K St

Clerk-Treasurer Parthun presented Change Order for CDBG Program: Plumbing 1710 K St. The change order is for \$285 and is to replace the piping under the kitchen sink.

Motion/Vote – Approval of Change Order for CDBG Program: Plumbing 1710 K St

Ms. Romine made a motion to approve Change Order for CDBG Program: Plumbing 1710 K St as presented; motion seconded by Mayor Dermody and unanimously carried.

Quotes for Concrete Saws

Water Superintendent Tim Werner presented three quotes for a walk behind concrete saw. Mr. Werner stated they are in need of a walk behind saw for safety reasons when making street cuts and the quality of cut in the road will be better. Mr. Werner stated quotes were received from Granger, Zoro Direct, and VSI Management. Mr. Werner stated he recommends VSI Management as the cheapest quote in the amount of \$20,446. This does include a blade and safety guard.

Motion/Vote – Approval of Quotes for Concrete Saws

Ms. Romine made a motion to approve Quotes for Concrete Saws as presented; motion seconded by Mayor Dermody and unanimously carried.

Internship Permission Request

Mayor Dermody requested Human Resources Director Andrea Smith to speak briefly about being able to accept an intern for the Police Department. Ms. Smith stated that Attorney Otis was involved in this discussion, and we can legally have an intern as long as it is made specifically clear to FLSA that this is not a compensated position. Chief Brettin stated he was contacted by a student from IUSB who expressed interest in an internship with the department. This individual has done ride-alongs with the department in the past. The internship is for 120 hours that must be complete before the end of his spring semester. Mayor Dermody questioned if there is any liability that would be the responsibility of the city. Attorney Otis stated he believes he would be covered under our workers compensation and as long as it is tied to a school for credits it can be done. Attorney Otis stated as long as he is processed through the system just as a regular employee would be, he would be covered under the city's liability insurance. Ms. Smith stated an alternate option is to have the individual sign a waiver. Mayor Dermody stated he was uncomfortable with the liability to the city and would prefer a waiver to be signed releasing the city of any liability. Ms. Smith stated we have used waivers in the past and there is one drafted. Ms. Romine stated she would feel comfortable tabling this for the next meeting pending legal review of the waiver.

Motion/Vote – Table Internship Permission Request

Ms. Romine made a motion to table Internship Permission Request pending legal review of liability waiver; motion seconded by Mayor Dermody and unanimously carried.

Quote for Lease

Chief Brettin presented Quote for Lease. Chief Snyder stated Code is taking over animal control calls and they would like to use the Police Departments van. The department's van is currently being used on a regular basis. This lease is to replace the van, so the van can be used by Code for animal control purposes and the Police Department still has a vehicle for use by the evidence tech to haul items. Human Resources Director Andrea Smith recommended the charger that was given to the code department by the police department be returned and used to alleviate some of the cost of a new lease. Chief Brettin stated this was brought to him by Jeff Batchelor and requests it be tabled because Mr. Batchelor is not in attendance.

Motion/Vote – Table of Quote for Lease

Ms. Romine made a motion to table Quote for Lease as presented; motion seconded by Mayor Dermody and unanimously carried.

Flock Contract

Chief Brettin presented Flock Contract. This is a contract for five years to lock in the \$2750 per camera fee that is paid each year. The department has 11 cameras. Chief Brettin stated the price has already gone up to \$3,200 and will go up to \$3,500 in two years. This contract will lock in the price of \$2,750 for five years. This is a tool that is used every single day and is paid for from the Public Safety Lit. The request is for Chief Brettin to sign the contract. Mayor Dermody questioned if there was any anticipation for better technology along these lines to come through. Chief Brettin stated they have been looking at a system that is designed for parks that will allow the camera to follow a vehicle that has entered a park after a certain time and notify the police department. The technology on the camera can zoom onto the license plate of a vehicle. Chief Brettin stated he would like to get with Mark Schreiber to discuss further. Mr. Schreiber stated they have been studying as a department and park board subcommittees and are looking into cameras and would be interested in learning more from Chief Brettin.

Motion/Vote – Approval of Flock Contract

Ms. Romine made a motion to approve Flock Contract as presented; motion seconded by Mayor Dermody and unanimously carried.

Quotes for Tech Equipment

Chief Brettin presented Quotes for Tech Equipment. Chief Brettin stated this equipment is for evidence collection and invited Tony McClintock, the department Property and Evidence Technician, to speak more about the equipment. Mr. McClintock stated he believes there are a couple of pieces of equipment the department should have access to. The first is a cyanoacrylate fuming chamber and the second is a drying cabinet. Mr. McClintock stated there are benefits to having this equipment. The fuming chamber has a heating element that

superglue is put on and heats up to about 212 degrees, and then there is a humidifier inside the unit that brings the relative humidity of the unit to approximately 80%. The superglue mixed with the humidity of the unit then attaches to the fingerprints that are left on the object. The fingerprints at this point can be photographed and sent to a laboratory. In addition, Mr. McClintock stated the more in-house processing that can be done will help alleviate the backlog experiences with the laboratory. Mayor Dermody questioned how this process is currently done. Mr. McClintock stated there is currently a fish tank at the department, with what is essentially a coffee cup warmer inside that the superglue is placed on. The current system is missing the humidity and therefore the process takes much longer. The cyanoacrylate fuming chamber works from standard electricity and does not require anything additional or special HVAC for venting purposes. The fumes are filtered through a carbon filter that does require replacement approximately once every 12 months. The second piece of equipment is an evidence drying cabinet. The benefit of this equipment is you may have clothing that is stained with biological evidence. The evidence is put inside the drying cabinet and the process is a downdraft system. This is where air is drawn from the outside and circulated inside the cabinet and then exhausted through a carbon filter and a HEPA filter. The HEPA filter will filter out the contaminants as it is being vented. Standard electrical is used with this unit and there is no requirement for special HVAC for venting purposes. Mr. McClintock presented the following quotes:

Novatech, Inc – Texas; Cyanoacrylate Fuming Chamber and Drying Cabinet – \$27,158.72.

Sirchie – North Carolina; Cyanoacrylate Fuming Chamber and Drying Cabinet - \$21,677.71

Air Science; Cyanoacrylate Fuming Chamber and Drying Cabinet - \$14,412.

Mr. McClintock stated he believes the Air Science units would be sufficient for the La Porte Police Department. Mayor Dermody expressed his concerns for getting a quality product and stated cheapest isn't always the best and does not want to be looking to replace this equipment after a year of use. Mr. McClintock stated that he believes the cheaper option will offer a quality product. Mayor Dermody questioned if this will be paid from the police budget; it will be. Ms. Romine questioned what the cost of the filter replacement would be. Mr. McClintock stated the fuming cabinet takes one carbon filter and the cost of the filters is approximately \$400 each. The drying cabinet will use four filters, two carbon and two HEPA. Ms. Romine questioned approximately the life expectancy of the equipment. Mr. McClintock stated there is a limited lifetime warranty and will not cover misuse or acts of God. It has a comprehensive warranty.

Motion/Vote – Approval of Quotes for Tech Equipment

Ms. Romine made a motion to approve Quotes for Tech Equipment as presented; motion seconded by Mayor Dermody and unanimously carried.

Permission to Increase Officer Salary to Specialist

Chief Brettin presented Permission to Increase Officer Salary to Specialist. Chief Brettin stated Officer Helmecy came to the department from Dyer and they had issues with that department releasing training records. The original intent was to do a lateral transfer; however, the requested documentation has just been received and training confirmed. The request is to move Officer Helmecy from Patrolman to Specialist.

Motin/Vote – Approval of Permission to Increase Officer Salary to Specialist

Ms. Romine made a motion to approve Permission to Increase Officer Salary to Specialist as presented; motion seconded by Mayor Dermody and unanimously carried.

Permission to Accept Letter of Resignation and Hire

Chief Brettin presented Permission to Accept Letter of Resignation and Hire. This resignation came from a recently hired officer. Chief Brettin stated this officer left for a shift change, as he was previously working 12-hour shifts and the four days on and two off schedule the department currently has did not work out. The officer came to the department under the assumption they would be going to a four-by-four schedule and that did not work out. Chief Brettin stated the request is to accept the resignation and hire a replacement.

Motion/Vote – Approval of Permission to Accept Letter of Resignation and Hire

Ms. Romine made a motion to approve Permission to Accept Letter of Resignation and Hire as presented; motion seconded by Mayor Dermody and unanimously carried.

Short-Term Disability Agreement | MOU and BAA Agreement with Clinic Solutions

Human Resources Director Andrea Smith stated in 2023 there were several employees with significant illnesses that exhausted their sick and PTO time quickly which triggered the city to investigate short term disability options for employees. With this agreement, an employee can be paid for up to 11 weeks at 66% of their current wage with no taxes taken out. Secondly, Ms. Smith presented a memorandum of understanding and business associate agreement with Clinic Solutions. Clinic Solutions works in part with NorthShore Pharmacy. Clinic Solutions will review and monitor prescription usage and provide detailed reports to the City of La Porte, hopefully showing the savings the city will be receiving following the 340b qualified pharmacy plan. The BAA will protect the City of La Porte’s health information, privacy regulations, and HIPPA, in addition to monitoring for any type of breach that may occur.

Motion/Vote – Approval of Short-Term Disability Agreement | MOU and BAA Agreement with Clinic Solutions

Ms. Romine made a motion to approve Short-Term Disability Agreement | MOUS and BAA Agreement with Clinic Solutions as presented; motion seconded by Mayor Dermody and unanimously carried.

Updated MOU with NorthShore

City Attorney Nick Otis presented Updated MOU with NorthShore. Attorney Otis stated NorthShore is providing our walk-in clinic starting January 1, 2024. NorthShore is currently located at Legacy Plaza in LaPorte, and the original MOU stated they would have a facility within one mile of the city. Because of NorthShore's Federal funding, they can only have facilities in locations that meet certain income and census requirements. Attorney Otis stated La Porte will more than likely always qualify as a location; however, this is not wording NorthShore can have in their contract. The contract currently allows cancellation with 180 days' notice. Attorney Otis stated he would like to change the wording to specify 30-day cancellation if there is no longer a facility within the community. If there is no facility within the community, it is not convenient for employees. Attorney Otis stated his request is to approve the updated MOU with the caveat that he can negotiate this specific term.

Motion/Vote – Approval Updated MOU with NorthShore

Ms. Romine made a motion to approve Updated MOU with NorthShore as presented; motion seconded by Mayor Dermody and unanimously carried.

Pay Request #5 – Contract 1 Torino Pond of L&N Project

Wastewater Superintendent Jerry Jackson presented Pay Request #5 – Contract 1 Torino Pond of L&N Project in the amount of \$17,147.50. This brings the project to 100% of the project. Mr. Jackson stated D&M has done excellent work and recommends approval.

Motion/Vote – Approval of Pay Request #5 – Contract 1 Torino Pond of L&N Project

Ms. Romine made a motion to approve Pay Request #5 – Contract 1 Torino Pond of L&N Project; motion seconded by Mayor Dermody and unanimously carried.

Pay Request #6 – Contract 1 Torino Pond of L&N Project

Wastewater Superintendent Jerry Jackson presented Pay Request #6 – Contract 1 Torino Pond of L&N Project. Mr. Jackson stated this is to release the retainage. Mr. Jackson stated he is completely satisfied with the work and sees no issues with releasing the retainage.

Motion/Vote- Approval of Pay Request #6 – Contract 1 Torino Pond of L&N Project

Ms. Romine made a motion to approve Pay Request #6 – Contract 1 Torino Pond of L&N Project as presented; motion seconded by Mayor Dermody and unanimously carried.

Pay Application #6 – Civic Improvements: Schneider Electric

City Engineer Nick Minich presented Pay Application #6 - Civic Improvements: Schneider Electric in the amount of \$47,129.33. Mr. Minich stated this is approximately 76% of the total contract and recommends approval.

Motion/Vote – Approval of Pay Application #6 – Civic Improvements: Schneider Electric

Ms. Romine made a motion to approve Pay Application #6 – Civic Improvements: Schneider Electric as presented; motion seconded by Mayor Dermody and unanimously carried.

Contract R-40741 Various Street (Boyd, 6th, “F”) Acceptance

City Engineer Nick Minich presented Contract R-40741 Various Street (Boyd, 6th, “F”) Acceptance. Mr. Minich stated this was a federal aid project and is asking for acceptance of this project. All the work was done acceptably and to close out with the state this is a required form.

Motion/Vote – Approval of Contract R-40741 Various Street (Boyd, 6th, “F”) Acceptance

Ms. Romine made a motion to approve Contract R-40741 Various Street (Boyd, 6th, “F”) Acceptance as presented; motion seconded by Mayor Dermody and unanimously carried.

USI On-Call Service Agreement

City Engineer Nick Minich presented USI On-Call Service Agreement. Mr. Minich stated this does not have a dollar amount associated with it; there will be specific task orders for items to be completed. This allows for flexibility to have a consultant available when needed. Mayor Dermody questioned why we would do this on call instead of project specific. Mr. Minich stated he brings specific task orders to the board as necessary which allows for flexibility and helps fill in the gaps where extra manpower or expertise are needed. Mayor Dermody questioned how much is spent annually on something like this. Mr. Minich stated normally these contracts are kept under \$10,000.

Motion/Vote – Approval of USI On-Call Service Agreement

Mayor Dermody made a motion to approve USI On-Call Service Agreement not to exceed \$10,000; motion seconded by Ms. Romine and unanimously carried.

2022 Street Paving Change Order #1

City Engineer Nick Minich presented 2022 Street Paving Change Order #1. This is a change order to clean-up the project to get ready for closeout. This change order includes additional streets that were added, additional roadside work in different areas that fell outside the existing line items of the contract, and all components of the Darlington Street improvements. The total amount of the change order is \$385,642.67; the majority of this is the additional work done on Darlington Street. This brings the total contract amount from \$1,867,177.80 to \$2,252,820.47. Mr. Minich stated everything has been done very well and recommends approval.

Motion/Vote – Approval of 2022 Street Paving Change Order #1

Ms. Romine made a motion to approve 2022 Street Paving Change Order #1 as presented; motion seconded by Mayor Dermody and unanimously carried.

2022 Street Paving Pay Application #5 (Closeout)

City Engineer Nick Minich presented 2022 Street Paving Pay Application #5 (Closeout) in the amount of \$515,720.59. Most of this is Darlington in addition to a few smaller items included in this payout.

Motion/Vote – Approval of 2022 Street Paving Pay Application #5 (Closeout)

Ms. Romine made a motion to approve 2022 Street Paving Pay Application #5 (Closeout) as presented; motion seconded by Mayor Dermody and unanimously carried.

Clear Lake Loop/Truesdell Construction Inspection Services Amendment #2: Lochmueller Group

City Engineer Nick Minich presented Clear Lake Loop/Truesdell Construction Inspection Services Amendment #2: Lochmueller Group in the amount of \$125,000. This should carry them through the entirety of the project, which should be wrapped up by early Summer 2024. The total amount of the contract is in the amount of \$305,000, which is less than five percent of the total cost of the project. Mr. Minich stated this is a great value for a great service provided and recommends approval.

Motion/Vote – Approval of Clear Lake Loop/Truesdell Construction Inspection Services Amendment #2: Lochmueller Group

Ms. Romine made a motion to approve Clear Lake Loop/Truesdell Construction Inspection Services Amendment #2: Lochmueller Group as presented; motion seconded by Mayor Dermody and unanimously carried.

Unfinished Business

Mayor Dermody reminded everyone that the Turkey Trott is on Thursday and there is still time to sign up for those that would like to participate. In addition, Mayor Dermody announced the Sales family will be hosting a free Thanksgiving dinner at the American Legion on Thursday and the Santa Parde will be on Saturday at 3:30 P.M.

Other Business:

Next regularly scheduled meeting: Tuesday December 5, 2023 at 9 A.M.

Adjourn

There being no further business, Ms. Romine moved to adjourn; motion seconded by Mayor Dermody and unanimously carried.

Approve: _____
Thomas P. Dermody, Mayor

Attest: _____
Courtney Parthun, Clerk-Treasurer

Approved: December 5, 2023